



# United States Department of the Interior



## BUREAU OF LAND MANAGEMENT

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September 14, 2000

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EMS TRANSMISSION:09/14/00  
Instruction Memorandum No. CA-2000-097  
Expires: 09/30/2000

To: District Manager, CDD  
All Field Office Managers  
Director, Fire and Aviation (FA-100)

From: Deputy State Director, Support Services

Subject: 2000 BLM California Post-Season Fire Meeting

**DD: 10/10/00**  
**DD: 10/18/00**

The BLM California Post-Season Fire Meeting is scheduled for November 1 - 3, 2000, in Folsom, California. The meeting will begin at 1:00 PM on Wednesday, November 1, and end at 12:00 noon on Friday, November 3. The meeting will be held at the Lake Natoma Inn in Folsom, approximately 10 miles east of Sacramento off Hwy 50. A block of rooms has been reserved under Bureau of Land Management. Call 1-800-808-5253 for reservations. The cut-off date to make room reservations is October 18, 2000. Please be sure to make your reservations by that date.

Attached is a list of proposed agenda topics. Please review the list and send in or E-mail any additional topics you would like added to the list by October 10, 2000. This will give us time to consolidate topics and return a preliminary agenda to you. All Line Managers are encouraged to attend.

If you have any questions, please contact Doug Waggoner of the State Office Fire Staff, 916-978-4437.

**Signed**  
**Karen Barnette**  
**DSD, Support Services**

**Authenticated**  
**Liza Raymundo**  
**Records Management**

1 Attachment  
#1 - Agenda Items List (2 pg.)

# **Agenda Items**

## **Post Season Fire Meeting - 2000:**

- FY- 2000 Budget Allocation  
Carry over priorities
- 2823 Hazard Reduction Funding - Fuels Projects and Funding
- Readiness Review 2000 - Action Plan Items. Status and Needs.
- Readiness Review 2001 - Process, Product, Participation
  - Solicit participation.
- Severity Requests - Review, Success
- Safety - CACHE Audits - Jim Anger
- Aviation - Contract issues or concerns. New Contracts for 2001.
- New 14 Day Assignments and R & R (Rest and Recuperation) Policy
  - Issues - Concerns
- Staffing levels of engine modules, helitack modules and hotshot crews.
  - Standard Fire Module Organization: Engines, Helitack, Hotshot Crews, Fuels Crews
  - Classification Update
- Self -Contained Breathing Apparatus - Policy Review and Update, Guide Review and Update
- California and National Prescribed Fire Policy and Handbook
- Fire Reports (DI-1202s) - Wildland and Prescribed fire reporting, time frames and mapping.
  - IB No. OF&A 2000-045
- Fire Billings - Reimbursable and Trespass Fires, Reporting Timeframes
  - Review Nat'l and State IM'S.
  - Automated Version Update
- Prevention - Public Education
- Equipment Update - Engine Retrofits and Replacements (Type 4s)
- Construction and Facilities

Attachment 1-1

- Micro RAWS - Use, maintenance, frequency coord, licensing - Status, Any Issues.

- Apprenticeship Program - Changes, Dates, Locations
- Four and Five Party Agreement - Review and Update - Need comments on both.
- Operating Plans - Sending copies to State Office
- GACC Updates - Issues - Fire Reporting
- Supervisory Training - Leadership Effectiveness Training
- Hiring: Diversity and Recruiting, Hiring/Recruiting Fairs, Recruitment Strategy
- Ethics and Conduct Training (FLAME) - Update
- Fire Annual Currency Training (FACT) Review and Update - Participation
- Fire Training and Quads Committee Meeting - Set Date
- National Meeting